UCLA Life Sciences Core Education

IMPORTANT NOTICES

Academic Integrity - A Bruin’s Code of Conduct

UCLA is a community of scholars committed to the values of integrity. In this community, all members including faculty, staff, and students alike are responsible for maintaining the highest standards of academic honesty and quality of academic work. As a student and member of the UCLA community, you are expected to demonstrate integrity in all of your academic endeavors. When accusations of academic dishonesty occur, the Office of the Dean of Students investigates and adjudicates suspected violations of this student code. Unacceptable behaviors include cheating, fabrication, plagiarism, multiple submissions without instructor permission, using unauthorized study aids, or facilitating academic misconduct.

Please review our campus’ policy on academic integrity in the UCLA Student Conduct Code: http://www.deanofstudents.ucla.edu/Student-Conduct-Code.

Once referred to the Office of the Dean of Students, allegations of academic dishonesty can lead to formal disciplinary proceedings. Being found responsible for violations of academic integrity can result in disciplinary actions such as the loss of course credit for an entire term, suspension for several terms, or dismissal from the University. Such negative marks on your academic record may become a major obstacle to admission to graduate, medical, or professional school.

We cannot make exceptions to our campus’ policy on academic integrity, and as we hopefully have communicated effectively here, penalties for violations of this policy are harsh. Please do not believe it if you hear that “everyone does it”. The truth is, you usually don’t hear about imposed disciplinary actions because they are kept confidential. So our advice, just don’t do it! Let’s embrace what it means to be a true Bruin and together be committed to the values of integrity.

Examples of academic dishonesty possible in LS Core courses:

With respect to our course, examples of academic dishonesty include turning in any written work that is not your own for points in our course, modifying someone else’s written work and submitting it as your own, copying passages from websites, copying passages from your or any other textbook on any graded material in the course. If you engage in these types of unacceptable behaviors, then you will receive a zero as your score for that assignment. If you are caught cheating on an exam (e.g., using notes, using cell phones or other smart devices to send, receive, or research an answer, looking on someone else’s exam, allowing someone else to look at your exam for answers), then you will receive a score of zero for the entire exam.

Exams:

No cell phones, smart watches, or similar types of devices are allowed during exams. Accordingly, you may not use cell phones as a clock to keep time or as a calculator. Please leave these items in your backpack and turned off or submitted to a TA/exam proctor. Be prepared to leave your backpacks and personal items (including hats) at the front of the room when taking your exams.

Enrollment:
In the event that we are at maximum enrollment capacity and you would like to enroll in this course, please monitor the Schedule of Classes in case someone drops the course. If you have other enrollment concerns, please go to the LS Core office (currently located in 222 Hershey Hall, will be moving to Life Sciences 2205 effective November 1, 2018) where you can talk to a Student Affairs Officer (SAO) for the Life Science Core Education Department. We and the SAOs are unable to provide students permission to enroll (PTE) numbers.

**Changing Lab Sections:**
Participation in all lab sections is required for this course, and you must attend the section in which you are enrolled.

Please note that you are not permitted to switch enrollment in lab sections after the first two weeks of the quarter (please see the guidelines for the first two weeks in our syllabus above). If you would like to switch sections but there are no spots available in the desired section, you need to find another student who agrees to switch sections with you. To make the switch in discussion/lab sections official with the registrar, you both will need to go to the LS Core office (currently located in 222 Hershey Hall, will be moving to Life Sciences 2205 effective November 1, 2018) and discuss your intention to switch sections in person.

**Absences in Lab Sections (including required documentation policy):**
If there is an extenuating circumstance and you miss a lab section, please provide verifiable documentation to the Lab Administrators (within 7 days of your absence) to explain your absence, the basis of which is subject to their approval.