UCLA School of Nursing
Center for the Health Sciences

Primary Ambulatory Care
Family, Occupational Health, Pediatric and Gerontology Nurse Practitioner Specialties

CLINICAL PRECEPTORSHIP: GUIDELINES AND RESPONSIBILITIES

FOR PRECEPTORS:

1. Provide for an orientation of the student to the facility or office, staff, policies and protocols.
2. Assist the student in the selection of appropriate patient health problems.
3. Provide validation for the student's findings when necessary or desired.
4. Be available to supervise, collaborate and counsel the student regarding the medical management of health problems and therapeutic plan of care including prescriptions.
5. Receive referrals of problems the student is unable to handle within the scope of the nurse practitioner role or level of experience.
6. Observe the student's clinical performance periodically.
7. Provide the student with ongoing and terminal evaluation of clinical performance. (Terminal evaluation forms are provided.)
8. Review and countersign the student's recordings on patient health records.
9. Collaborate and counsel the student in the review of protocols.

FOR STUDENT:

1. Prepare personal learning and clinical objectives (as outlined in the Course Outline) and present them to preceptor and faculty.
2. Arrange conferences and site visits with the assigned clinical faculty member as appropriate for clinical learning goals and needs.
3. Possess a valid California Registered Nursing license. Be familiar with the California Nurse Practice Act as a basis for the legality of practice.
4. Be prepared to explain the nurse practitioner role, personal objectives and goals for practice and the legality of the role to preceptors, patients, nurses and others.
5. Validate clinical findings with preceptor when indicated.
6. Refer problems outside the scope of student nurse practitioner practice and/or level of experience to preceptors.

G:Primary/439 Series/439 Clinical Forms/Preceptorship Responsibilities
7. Collaborate with preceptor and seek guidance from the preceptor for medical management.

8. Obtain physician preceptor's collaboration for and signature on prescriptions for pharmacologic therapy based on cooperative plan for care.


10. Assume responsibility and accountability for nursing interventions.


12. Prepare terminal evaluation of personal objectives and present to preceptor and faculty.

FOR FACULTY:
Provide direction and supervision for student clinical preceptorship as follows:

1. Arrange conferences with student at beginning and end of each quarter and others as needed or requested.

2. Assist student in solving clinical and interactional problems in placement facilities:
   a. during on-site visits
   b. during conferences
   c. during class discussion

3. Make one or two site visits in 439BC and a minimum of one visit in 439D and others as appropriate and/or necessary. Inform preceptor before each site visit and arrange visits directly or through the student.

4. Maintain communication with physician and nurse practitioner preceptors as well as nursing staff in the office or facility.

5. Evaluate the student's performance at midterm (439BC) and end of quarter (439BCD) by an appropriate combination of the following:
   a. observation on site, using clinical evaluation form
   b. ongoing contact with preceptor
   c. written materials
   d. contribution to clinical conference